

# BIRTHDAY PARTY POLICY

## The Emri Road Studio

*We are so excited to celebrate with you! Our goal is to create a meaningful, creative, and stress-free experience. The following guidelines help ensure your party runs smoothly from start to finish.*

### **Timing & Studio Access**

Each party includes a dedicated window for both celebration and creativity.

- Your booking time includes:
  - Designated time prior for simple setup
  - Your scheduled party time
  - Designated time following for cleanup and transitions
- Early arrival beyond your setup window may not be possible due to prior bookings
- We kindly ask that all guests depart promptly at the end of your reserved time

Additional time may be available for purchase in advance or on the day of your event, if scheduling allows.

### **Art Experience**

- All parties include a guided art project led by studio staff
- Booking individual will select a design from our curated studio collection in advance
- Projects are designed to be age-appropriate, engaging, and achievable for all participants

Optional Upgrade:

Pre-drawn canvas outlines are available to provide a more structured and confidence-building experience for younger artists.

### **Age Guidelines**

Our art parties are thoughtfully designed for children ages 5 and up and adults, as projects require a level of focus, coordination, and independence to fully enjoy the experience.

We understand that younger children may be part of your celebration and are happy to accommodate them when possible.

- Younger children may participate with a modified or simplified project
- A studio-selected "stock" project may be provided for independent creating
- A pre-drawn canvas option is available for an additional fee to help support a more guided experience

Our goal is to ensure that every child feels included while maintaining a smooth and enjoyable creative flow for the group as a whole.

### **Decorations**

- Simple decorations are welcome (table décor, small banners, balloons)
- Please avoid confetti, glitter, or decorations that are difficult to clean
- Please ask in advance if you wish to hang anything on the walls
- All decorations must be removed during your cleanup window

*If you are planning more elaborate setup, please contact us in advance to arrange additional time.*

### **Food & Drinks**

- Families are welcome to bring cake, snacks, and drinks. (No alcohol)
- Food and beverages must remain in designated celebration areas

For the safety of materials and participants:

- No food or drinks are permitted at art tables or near studio supplies

## **Supervision**

- In addition to staff, a responsible adult must remain on-site for the duration of children's parties
- Parents/guardians are responsible for minors' guest behavior
- Studio staff will lead and supervise the art portion of the event

## **Studio Care**

We take pride in maintaining a clean, welcoming creative space.

- We handle standard studio cleanup related to art activities
- Families are responsible for removing personal items, decorations
- A bin will be provided for food waste
- Any excessive mess or damage beyond normal use may result in an additional fee

## **Photography & Media**

We love sharing the joy of creativity!

- Photos may be taken during your event for use on our website or social media
- A photo release option will be provided—participation is always optional
- No names or identifying information will be shared

## **Safety & Participation**

- Art activities may include materials such as paint, glue, and basic tools
- By booking, you acknowledge that children are participating in a hands-on creative environment
- A simple participation waiver will be completed prior to the event

## **Studio Environment & Behavior Expectations**

To help us maintain this environment, we ask that all guests:

- Treat studio staff, materials, and fellow participants with kindness and respect
- Use appropriate language and behavior during the event
- Refrain from disruptive, aggressive, or intentionally destructive behavior
- Avoid incorporating explicit, graphic, hateful, or inappropriate content into artwork created during studio events
- Projects and conversations should remain suitable for a shared family-friendly creative space.
- Wear appropriate clothing that covers undergarments and areas where undergarments should be worn. Close toed shoes and shorts, pants, dresses or skirts that cover to the knee are recommended to protect skin from incidental spills or dropped tools such as scissors.

*Emri Road Studio reserves the right to end or refuse participation for any guest whose behavior becomes unsafe, excessively disruptive, disrespectful, or damaging to the studio environment or materials. Refunds will not be issued in situations involving intentional damage, aggression, or repeated refusal to follow studio expectations.*

*Our goal is not to limit creativity, but to cultivate a space where creativity, encouragement, and community can flourish together.*

## **Booking & Payment**

- A 50%, non-refundable deposit is required to reserve your date. This allows us to prepare materials and hold your dedicated studio time. That deposit will be applied towards total cost.
- Final guest count and balance are due 1 week prior to the event, 2 weeks if specialty materials or pre-drawn canvases are needed. If total amount is paid upon initial booking and a cancellation must be made, a partial refund (not including the deposit amount) may be returned up to two weeks before booked event if no additional purchases or preparations for party have been made by studio.
- Party bookings are non-refundable after two weeks before, but may be rescheduled with advance notice (based on availability).

## **A Final Note**

Our parties are designed to be creative, and meaningful—something a little different from the typical party experience. Thank you for helping us create a space where party goers can slow down, make something with their hands, and celebrate in a fun and thoughtful way.

# BIRTHDAY PARTY

The Emri Road Studio

## BOOKING & POLICY ACKNOWLEDGMENT

We're so excited to celebrate with you! Before reserving your party, please take a moment to review our studio policies. These guidelines are in place to ensure a smooth, creative, and enjoyable experience for everyone.

By completing your booking, you acknowledge that you have read and agree to the Art Party Policies, including details related to timing, studio use, food and materials, conduct, supervision, and cancellations.

\_\_ I have read and agree to the Art Birthday Party Policies

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## RESERVATION NOTICE

A non-refundable deposit is required to reserve your date. This allows us to prepare materials and hold your dedicated studio time.

Deposit Amount: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Payment Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

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## PARTICIPATION WAIVER

We are so glad you're here to create with us! Our studio is designed to be a safe, engaging, and hands-on creative environment. Because artmaking involves materials such as paint, glue, and basic tools, we ask that all participants acknowledge the following:

By attending an Art Birthday Party at our studio, you understand that participation includes hands-on creative activities that may involve light mess, movement, and the use of art materials.

You acknowledge that:

- Attendees are participating under the supervision of studio staff during guided instruction
- A responsible adult is present and responsible for their child(ren) during the event if applicable
- Minor accidents such as spills, smudges, or incidental contact with materials may occur as part of the creative process
- The studio is not liable for minor injuries or incidents that may occur during participation
- By signing below, you acknowledge that participation is voluntary and you assume responsibility for you or your child's participation in the art activities provided.

## Agreement

Name: \_\_\_\_\_

Attendees' Names: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PHOTO & MEDIA RELEASE

We love celebrating creativity and sharing the joy of what happens in our studio. With your permission, we may capture photos or short videos during your party to use for promotional purposes.

By agreeing below, you give permission for The Emri Road Studio to photograph or film your child during the Art Birthday Party experience and to use these images in:

Studio website

Social media platforms

Marketing and promotional materials

We are careful to represent all children respectfully and joyfully, and no personal identifying information (such as full names) will ever be shared.

Participation in this release is completely optional. If you prefer not to have your child photographed, simply indicate your preference below and we will ensure this is respected.

✓ Consent

☐ Yes, I give permission for photo/video use

☐ No, I do not give permission for photo/video use

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_